HyperSnap 6.xx Quick Reference

To Capture	Keys
Full Screen	F + Ctrl + Shift
Window	W + Ctrl + Shift
Entire Page with Scrolling	S + Ctrl + Shift
Active Window without Frame	C + Ctrl + Shift
Region	F10
Multi-Region Capture	M + Ctrl + Shift
Pan Last Region	P + Ctrl + Shift
Repeat	F11

During Region Capture	Keys
Cancel	Esc
Toggle Region Shape	S
Toggle Mouse Pointer	+
Lock X or Y axis	X or Y
Move pointer by 1 pixel	Arrows
Move pointer by 10 pixels	Arrows + Shift
Move pointer to edge	Arrows + Ctrl
Toggle Help Text & Zoom - also during Crop	F1

To Edit	Keys	Tips for Use
Crop	Ctrl + R or 🔲	Press F1 if you want to see the small Zoom window, or use the *Magnify* tool 🔍 to zoom in.
Auto Trim	Ctrl + T	Great for removing any excess white (or other colour) border around a picture e.g. tools
Select Area	⬚	Use this to select an area which can then be shifted (to reduce the size of screen shots). This tool is also great for deleting rectangular areas, especially at a 200% Zoom.
Scale	🖼	Use to scale the image up or down or to check the size of the image so that you can capture other shots with the same width and/or height
Resize	🗗	Use to trim to an exact size by pixel. Removes pixels from the right-hand and/or bottom edge.
Flood Fill	🪣	Remove any unwanted grey areas around a menu, for example, by filling with white.
Foreground Colour	⬜▾	Click on the drop arrow and select *Pick from Image* so that you can pick a colour from a picture.
Freehand Draw	✏	Need a quick touch-up? Click on this first, then pick the colour from the picture using the *Foreground Colour* tool, then you're ready to touch up your picture.
Stamps	🖊▾	Use this to add a ragged edge to your image. Must be saved in a format that supports transparency e.g. GIF or fill the magenta areas with white.
Freehand Erase	🧽	Use to convert large areas to white. If you want to *erase* a long thin area, set your colour to white, and use the *Line* tool ╲ to draw a line over the area.
Capture Settings	🔧	Access the Capture Settings dialog box quickly using this tool.

HyperSnap 6.xx Tips & Hints

Automatic Save	Rather than having to save each capture, why not set the Automatic Capture via **Capture** > **Capture Settings** > **Quick Save**. Make sure that *Automatically save each capture to a file* is checked, also *Increment file name* then click on **[Change]** to set the filename to use. If, for example, your first capture is P501_001, your number range will be 2 to 100 (or higher) so that you retain the three numbers after the underscore.
Prompt for Filename	If the Automatic Save doesn't suit you, you might like to try the automatic prompt option. Try **Capture** > **Capture Settings** > **Quick Save** then click on *Prompt for name on each capture*. This way you don't have to select File > Save As each time.
Capturing regions of the same size using *Pan Last Region*	Capture the first region, use `Ctrl` + `Shift` + `P` to display the same area for capture, and then move it into the new position before clicking to make the capture.
Cascading Menus using *Multi-Region Capture*	Open the menu to the level you want displayed, and ensure your mouse pointer is within the menu if you want it shown. Press `Ctrl` + `Shift` + `M`, click on each part of the menu you want included, and then press `Enter` to capture the areas.
Using the `Ctrl` key when you want to press `F11`?	Sometimes the actions you want to demonstrate require you to hold down the `Ctrl` key, which causes the `F11` repeat key not to work. If so, you can change the hot key combination for *Repeat* to `Ctrl` + `F11` via **Capture** > **Screen Capture Hot Keys** temporarily so that you can get the shot you want. The same applies to `Alt` and `Shift`.
Tool tip disappears?	If you want to capture any part of the screen that alters when you press the Hot Key combination, or `F11`, such as a tool tip that disappears, you can use the **Capture** > **Capture Settings** > **Quick Save** options to capture a series of screens while you go through the actions. Change your number range to capture around 20 screens, then set the *Repeat first capture every* to 1 second. Move to the area you want, and then capture the region or window. This will trigger repeated captures. While they are being taken, move back through the steps to display the tool tip (or whatever). Press `Shift` + `F11` when you have the screen you want. You will need to delete most of the shots, but will at least have the one you want.
Capturing pages longer than a screen	If you need a report or document that is longer than a screen, but don't want to use Print Preview or change the Zoom, you can use the *AutoScroll* feature. Press `Ctrl` + `Shift` + `S` to initiate the Window capture then click inside the window, and watch HyperSnap at work. Unfortunately it doesn't work for a horizontal scroll, but you can try a higher resolution for your machine or capture vertical strips and join them in *Paint*. Make sure that your *Delay time before the capture* (**Capture** > **Capture Settings** > **Capture**) is greater than zero. For Windows XP, try the *Extended Window Capture* `Ctrl` + `Shift` + `X`.
Capturing HyperSnap buttons	You can capture HyperSnap screens and buttons by selecting **Capture** > **Capture Settings** > **Capture** and by clicking on *Hide this window before capturing screen* to remove the tick. Display HyperSnap and then use the capture key combination you need.
And many more...	There are, of course, many things you can do with HyperSnap. Take some time to try each of the tools to find out what they do.